

MINUTES

VIRGINIA SMALL BUSINESS FINANCING AUTHORITY BOARD OF DIRECTORS MEETING - LOAN BUSINESS

September 24, 2002 - 10:00 A.M.

8th & Main Building, 3rd Floor Conference Room
Richmond, Virginia

- I. Voting members present: Larry Roach, Jim Cheng, Hattie Hamlin, Joe Underwood, and Bob Young (for Jody Wagner).
Others present: Scott Parsons, Mark Heede, Anna Mackley Cobb, and Barbara Carter.
- II. Minutes - On a motion by Joe Underwood, seconded by Bob Young, the minutes of the August 27, 2002 Board of Directors - Loan Business Meeting were unanimously approved.
- III. Loan Guaranty Applications
 - A. SBI Consulting, Inc. - Fairfax County - \$300,000. On a motion by Joe Underwood, seconded by Jim Cheng, the Board of Directors approved a 75% guaranty (\$300,000 maximum) on a \$350,000 increase to an existing \$150,000 line of credit to be extended by Access National Bank in Chantilly. (Bob Young abstained from the vote.)
 - B. American Plastics, LLC - Franklin County - \$95,625. On a motion by Jim Cheng, seconded by Joe Underwood, the Board of Directors approved a 75% guaranty (\$300,000 maximum) of: a \$127,500 term loan to be extended by SunTrust Bank in Suffolk. (Hattie Hamlin was not present for the vote.)
- IV. Update on Adversely Classified Loans - Mark Heede presented to the Board information on the problem loans in the Economic Development Loan Fund. The status of each loan was discussed in terms of it being charged off, collection, or recovery of any monies due to VSBFA.
- V. Update on the Virginia Capital Access Program (VCAP) - Anna Mackley Cobb presented an overview on VCAP to Board members that included information on how the fund works, the purpose of VCAP, the program's flexibility, and its benefits to the customer and participating banks. Ms. Cobb updated the Board on the program's results through fiscal year 6/02, the outlook for the program as the demand and interest increases, and the status of the program's funding ability, which only has one year of funding capacity remaining.
- VI. Adjourn - On a motion by Joe Underwood, seconded by, Bob Young, the meeting was adjourned.